

DPA School Board 2018-2019

Meeting 4: January 17, 2019

6:00pm-7:30pm at SJ Campus

1. **Opening prayer** (Jon)
2. **Roll call** (Jon)
 - a. Board Members Present: Kathy Morey, Dr. Kyle Pline, Brandon Hackenberg, Chuck Pearce, Becky Porter, Kate Beuschel, Greg Grover, Jon Morey and representing SJ Home/School Sharon Davis
 - b. Absent: Fr Fred and Karen Reed-Timmer
 - c. Additional Guests: Ken Holubeck
3. **Approval of previous minutes** (Jon)
 - a. Jon motion, Chuck 2nd, all in attendance approve
4. **Approval of agenda** (Jon)
 - a. Change under Admin, remove discussing creation of staff handbooks, (Will be discussed next fall) and replace with accreditation.
 - b. Move Marketing from action item c to action item g.
 - c. Jon motion, Kathy 2nd, all in attendance approve
5. **Administration update** (enrollment, staffing, others) (Kate)
 - a. SC
 - i. Hired new teacher, Crystal Foster.
 - ii. Four new students in Early Childhood, enrollment at 25.
 - iii. One additional student in after school, enrollment at 21.
 - iv. CSW info will be emailed to parents.
 - b. SJ
 - i. Attendance the same.
 - ii. CSW info will be emailed to parents.
6. **HSA/Auction update**
 - a. SC (Kathy)
 - i. January meeting went well.
 - ii. Working on CSW.
 - b. SJ (Sharon)
 - i. Working on CSW.
 - ii. Grandfriend's Day is Friday, January 25th.
 - iii. Finalizing plans for new book fair provided by J Club Book Fair for February conferences at both campuses.
 - iv. The book fair is under the direction of Sisters from Daughters of St Paul in Chicago.
 - v. The Sisters will be in the area from February 7-13.
 - c. *SJ Auction* (Tammy/Joe) Chuck Pearce on behalf
 - i. Table and live auction items needed.
 - ii. Tickets for large auction on sale for tractor and guns. Tickets are \$20 ea or six for \$100.
 - iii. Auction tickets on sale now, contact Amy Pearce

iv. Next meeting on Tuesday, January 22 at Joe and Tammy's home.

7. Action item/committee review

a. *Admin*

(Kate)

i. Accreditation

1. 5 year accreditation has expired.
2. Standards 5 and 10 will take place this May. This will be school board and finance related.
3. Remainder of accreditation will take place this September.
4. Jon will review and assign tasks to board members

b. *Finance*

(Chuck)

i. Budget status

1. In the process, and will be ready to discuss tuition at next meeting.
2. Looking at enrollment numbers
3. Finance committee will meet after SJ auction.
4. Chuck cannot meet on Thursday, February 28, so meeting will be moved to Thursday, March 7th. Location and time to remain the same.

c. *Development*

(Becky)

i. Michigan State Police grant update

1. Security company working at SC and SJ
2. Campus security progress will be emailed to parents and placed in bulletin.

ii. List of grants currently working on

1. Steelcase
2. Mrs Lafferty is compiling info need for grant.
3. Application for grant is due the first of Feb.

d. *Building and Grounds*

i. SC

1. Work has been completed in boy's restroom.
2. Tree hanging over driveway south of hall and hitting trees will be removed.
3. Working on building and grounds maintenance plan.

ii. SJ

1. Outside sewer pipe has been replaced. There was a hole in pipe.

e. *Planning and Policy*

i. Dates to be set for community input.

f. *Mission Effectiveness*

i. Mid-winter survey

1. Wording from last year's survey will be changed
2. There will be two separate surveys focusing on each campus.

3. Surveys will be sent to Kate and HSA for February conferences, so they can be handed out to parents.

g. Marketing

- i. Kate visited Mr. Lafferty's service design class at Kendall College of Art and Design.
- ii. Students will visit both campuses on Thursday, January 24.
- iii. Focus will be on logo, website, outreach to communities.
- iv. Presentation will be made at the college during the last week of April.
- v. Inviting students to present at the May meeting.

8. Open discussion

9. Meeting schedule for 2018-2019 school year:

Thursday, March 7th - 6PM - St Catherine Campus

Thursday, May 2nd - 6 PM - St Joseph Campus

Thursday, June 13th - 6 PM St Catherine Campus

Mission: As a Catholic academy, we cultivate courageous servants of God by nurturing strengths and promoting leadership through academic and spiritual excellence.

Vision: Be a learning community that grows WINGS: world knowledge, focuses on individualized, innovative education, provides a nurturing family environment, and is God-centered, while utilizing supportive technology.